



Position Description

Position Title: Acupuncture Therapist
Department: Medical
Reports To: Medical Director
Status: Exempt

Summary

Provide acupuncture therapy for clients as a member of the Health and Wellness Team of Scenic Bluffs Community Health Centers.

Duties & Responsibilities

- Meet with patients to obtain information about their complaints, symptoms, medical history, diet, lifestyle, and psychological health
- Make diagnoses and determine treatment strategies
- Explain procedures to patients and prepare them for treatment
- Identify precise locations on a patient's body where needles should be inserted, or where electrical or heat stimulation is to be applied
- Perform acupressure and related techniques
- Evaluate treatment outcomes and maintain patient records
- Follow all applicable quality, safety, and infection-prevention protocols, as well as OSHA rules and regulations
- work cooperatively with other Health Center staff to assure patient needs are met
- Receive continuing education, read trade journals, and keep up-to-date on industry practices and regulations
- Recommend complementary aids in order to promote clients' recovery and well-being.
- Maintain work area in neat orderly and organized manner
- Promote the mission, vision and values of the organization in all interactions
- Report to work as scheduled
- Other duties as assigned

Qualifications

The individual must respect the confidentiality of patient information while performing job duties and establish and maintain effective working relationships with patients, employees and public.

Education and/or Experience

- Current and valid state license for acupuncture therapy

- Completion of a course of study and residency the equivalent of at least 2 consecutive years of full-time education and clinical work in Oriental diagnostic and therapeutic theories and practices at a school accredited by the ACAOM or the NCCAOM.
- At least 3 years' experience preferred as a licensed acupuncture therapist

Communication Skills

The individual must possess strong oral and written communication skills and the ability to speak effectively before groups of customers or employees of an organization. Communicate with patients, families, communities, other health professionals and co-workers in a responsive and responsible manner to support a team approach to the maintenance of health and the treatment of disease. Engage others, appropriate to the specific care situation, in shared patient-centered problem solving.

Computer Skills

Daily use of a computer to properly document patient records and engage in regular workplace electronic communications

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work may require sitting or standing for long periods of time; also stooping, bending, kneeling, squatting, twisting, stretching and walking short distances frequently
- Occasionally lifting 50 pounds or more
- Requires manual dexterity sufficient to utilize acupuncture needles, operate a keyboard, telephone, copier and other such equipment
- Possesses sight and hearing senses to function adequately so that the requirements of this position can be fully met.

Work Environment

Work is performed in a general office setting. Interaction with others is frequent and interruptive. Work may be stressful at times. Work hours are no more than 40 hours/week for full time employees, 30 hours/week for limited full-time employees and less than 29 hours/week for part time employees. Work hours correspond to the hours that the health center is open, which include weekday business hours and exclude holidays and weekends. Occasional unscheduled overtime may be required. Community involvement is encouraged but not required.

As an organization committed to diversity and inclusion, Scenic Bluffs Community Health Centers provides equal employment opportunities to all employees and applicants for employment, encourages applications from historically underrepresented groups, and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Acknowledgement

This job description describes the general nature and level of work performed by employees assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with a disability.

Employee Signature

Date